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Minutes 11/24/2013

Arlington Cultural Council Agenda

Sunday, November 24, 2013 Meeting, 1-5pm

Jefferson Cutter House, Lower Gallery, Arlington, MA

Present: Karin Blum, Eliza Burden, Joe Burns, Wendy Glaas, Maggie Husak, Margaret Moore, Scott Samenfild, Elisabeth Taylor

Visitor: Frank Tadley (arrived after Item 5)

ITEM 1 Approve October Minutes

The October meeting minutes were reviewed and APPROVED unanimously.

ITEM 2 RFPs

Maggie received no new RFPs and will check this week and coordinate with Eliza to get payments done.

ITEM 3 Report on Outstanding Grants

- 2013-03 Arlington Center for the Arts - Arlington Interactive - Karin has talked to Linda and will check in with her again at the end of November
- 2013-09 Waldo Park - They reported to Margaret that they will have their RFP in by the end of November
- 2013-23 Dallin Museum - Wendy reported that they are on target to finish by end of year.
- 2013-20 - Delvena Theater - Finished their performance, we are waiting for the RFP.

ITEM 4 Upcoming Events

ITEM 5 Vote on New Member

The Council voted unanimously to appoint Frank Tadley as our newest member.

ITEM 6 Treasurer's Report

Maggie presented the results of her work on the grant allocation worksheet:

- Our allocation from the state is \$10,510.00 this year and there is a 5% administrative holdback of \$525.50. After the administrative holdback, funds of 9,984.50 were remaining for distribution.
- In addition, the ACC already had \$675.81 in reverted funds from 2012 and 2013 and \$287.49 leftover administrative funds from past years. This brought the total required for distribution up to \$10,947.80.
- The Council also has \$2845.88 in locally raised funds that do not have to be granted. The Council voted unanimously to take \$1052.20 of the locally raised funds and add it to the 2013 granting pool for a total of \$12,000.

ITEM 7 Grant Deliberations

Twenty-five grant applications were considered by the Council. After reviewing Conflict of Interest protocol for Council members who have applied for a grant, the Council invited Scott Samenfild to recuse himself from the discussion of his grant application and voting for all 2013 grant applications. Scott graciously agreed and left the meeting. Council members then voted on each application and grant amount. Seventeen grant proposals were partially funded, and 8 were not funded.